



CITY OF EL MONTE

ADDENDUM NO. 3

ADDENDUM DATE: FEBRUARY 7, 2013

TO: ALL PROSPECTIVE BIDDERS (SENT VIA EMAIL)

FROM: MICHELLE MARQUEZ -RILEY, P.E. LEED A.P., CITY ENGINEER

PROJECT
TITLE/DESCRIPTION: RAMONA CORRIDOR TRANSIT CENTER ACCESS PROJECT

SUBJECT: ADDENDUM NO. 3

This ADDENDUM NO. 3 relates to the above-referenced **Ramona Corridor Transit Access Project** (hereinafter, the "Project") which will be undertaken by the City of El Monte. This Addendum No. 3 shall be considered part of the bid documents, and provides the following revisions:

INQUIRY	RESPONSE
1. At the pre-proposal meeting it was mentioned that the supplemental RFP documents would be available online in PDF format. Where are these documents located?	The RFP and subsequent Addendums can be found in the City of El Monte's website.
2. Is there a standard agreement available for review? If so, where is this document located?	A copy of the sample Standard Agreement has been included in Addendum No. 4
3. Can you clarify if Exhibit F - Insurance Forms shall be included in <i>Section 6 - Key Personnel and Subconsultants</i> or in <i>Section 9 - Conflict of Interest and Insurance Information Forms</i> ? (The RFP states to include them in Section 6 – Key Personnel and Subconsultants, however, the title of Section 9 includes the text 'Insurance Forms'.)	Proposing firms should complete all required information as specified in the "Organization of the Proposal" section of the RFP, including organization chart and detailed resumes of Key Personnel and Subconsultants (Section VI). Additionally, firms should completely fill out and submit all Forms included in the RFP as part of the Addendum Section (VIII) of their proposals. For Section IX, Firms may reference appropriate forms in the Addendum section of the proposal.
4. Exhibit C appears to have been developed for preliminary design only. Several items do not appear on the current RFP Exhibit C.	Exhibit C – Cost Summary Form has been revised to incorporate all Scope of Services referenced in the RFP and is included in Addendum No. 4

<p>5. Per pre-proposal meeting, the City indicated that they would review the 30% PS&E in order to obtain a more detailed Scope of Work and construction cost estimate. The RFP does not appear to have this instruction included, nor was it included in the Addendum.</p>	<p>Preliminary Design requirements have been identified in the RFP at 20% design completion. Additionally, the Consultant will be required to prepare and submit design packages at 50%, 85%, and final (100%) design milestones. Reference Addendum No. 4 for clarification of deliverables.</p>
<p>6. If 30% scope and construction cost estimate is determined to be substantively different from scope described in RFP, would the consultant be allowed to re-negotiate cost proposal? For example, preliminary construction cost estimate included in RFP is \$8.85-million. If the 30% PS&E were to find that the construction cost was to be significantly higher due to unforeseen project complexity ..., would the consultant be allowed to re-negotiate due to the change in project scope?</p>	<p>It is the City's expectation that the consultant will identify a feasible and cost effective design approach. In the event that significant unforeseen and complex issues are encountered beyond expectation, the City will evaluate the additional scope and potential increase in design requirements and consider renegotiation or de-scope in services to absorb additional requirements.</p>

Dated: February 7, 2013

CITY OF EL MONTE



MICHELLE MARQUEZ-RILEY, P.E., LEED A.P.
CITY ENGINEER

END OF ADDENDUM NO. 3